



CARCLIPS®

WWW.CARCLIPS.CO.NZ

WELCOME TO THE CLIP STATION SYSTEM

Get ready to Turn Costs into Profit while saving time hunting for the right parts!



Set-up and Ordering Instructions

INITIAL SETUP INSTRUCTIONS

1

Set up Account

If you have not yet received a login details, contact us immediately at sales@carclips.co.nz, or phone +64 3 974 6249.

2

Ordering options

- Log into your account and place an order on our website or phone app.
- Our app is available on both Google Play and the iPhone App Store, scan QR code to find them.



Scan to view

3

Deliveries.

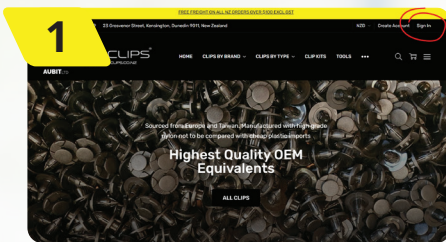
Order as required during the week and receive an immediate invoice for each job. We'll send the stock out to you every Friday afternoon. No freight charges.

4

Billing Account

Billing is processed via a saved credit card. This should already be setup for you, however if you need to change your card details, log into your account and select "payment methods".

Clip Station Ordering Via Website on Desktop



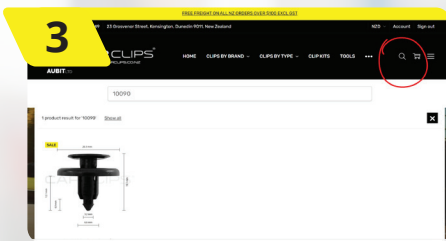
1. Ensure you are logged in.
Go to www.carclips.co.nz, and click the 'sign in' icon.



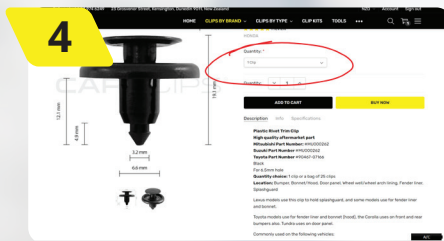
If you are logged in you will see the "account" tab.



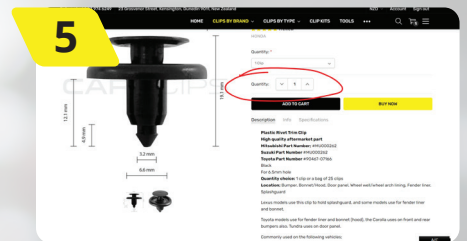
2. Identify the replacement clips you need.



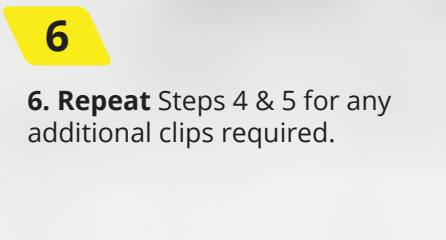
3. On the website, enter part number in the search bar eg CC10090.



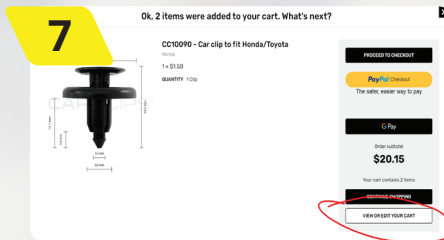
4. Rate.
Once it brings the item up, in the quantity section, select "1 clip"



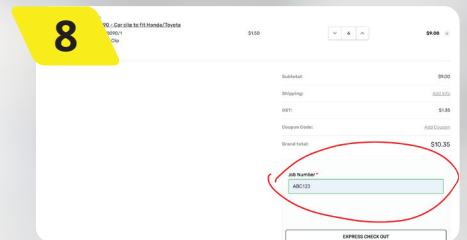
5. Quantity.
Just above the 'Add to cart' button is the quantity; select the quantity required.



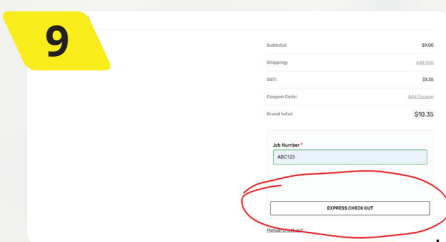
6. Repeat Steps 4 & 5 for any additional clips required.



7. Click View or Edit Cart.
Now you can see all that you used for the job, everything you've added.



8. Enter Job Number.
Type in the information your company wants – it may be the job number, insurance number or the car number plate. If you cannot see the Job Number box it means that you are not logged in.

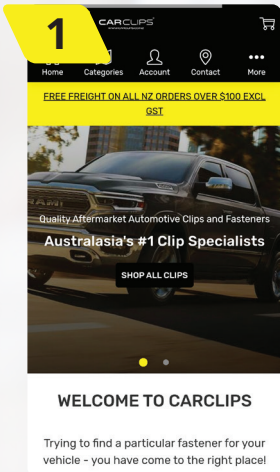


9. Click Express Checkout button.
This will generate the invoice. It is immediately emailed to you.



10. Replacement Stock.
Stock will be sent with your weekly replenishments.

Clip Station Ordering Via Mobile app

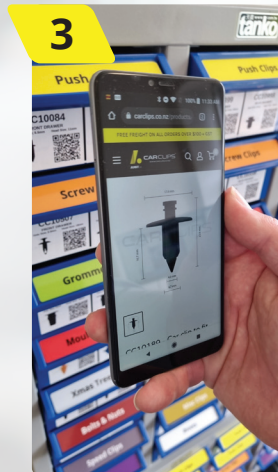


1. Ensure you are logged in.

Tap on Home, and then the account icon.
If you are not logged in, you will be prompted to.

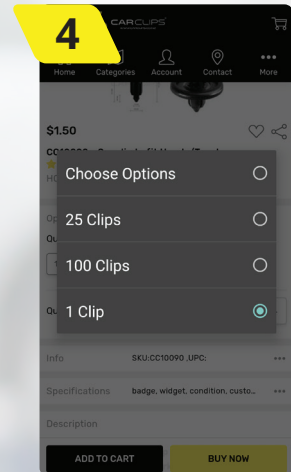


2. Identify the replacement clips you need.

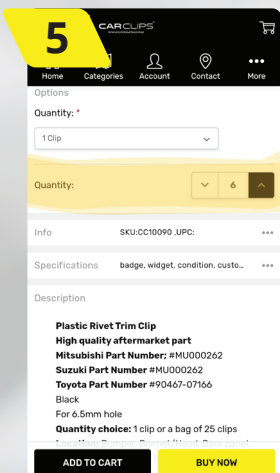


3. Scan the code on the drawer.

The app will show you what's been scanned, so you know you have the right one.



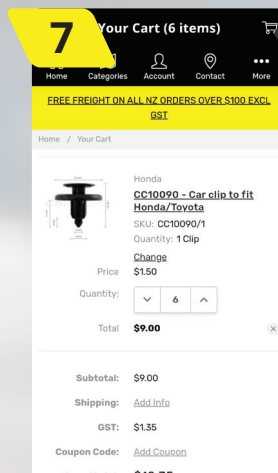
4. Select the "1 Clip" option.



5. Select the quantity taken.

And tap 'Add to cart'.

6. Repeat Steps 3 & 4 for any additional clips.



7. Tap View and edit cart.

Now you can see all that you used for the job, everything you've added.

8. Enter Job Number.

Type in the information your company wants – it may be the job number, insurance number or the car number plate. If you cannot see the Job number box it means that you are not logged in.

9. Tap Express Checkout.

This will generate the invoice. It is immediately emailed to you.